

# SOLWAY ORIENTEERS

## Club Constitution

### 1. NAME OF CLUB

The club will be known as 'SOLWAY ORIENTEERS'.

### 2. AIM OF CLUB

- 2.1 To be affiliated to the Scottish Orienteering Association and offer all the benefits therefrom.
- 2.2 To promote and encourage Orienteering in the South West of Scotland, specifically in the region of Dumfries and Galloway, within the rules and guidelines of British Orienteering.
- 2.3 To provide information on Orienteering for the Club Members and those who request it.

### 3. MEMBERSHIP

- 3.1 Membership is open to all. Membership categories are Senior and Junior, where Junior means aged 20 or under at the end of the membership year. Members will also be members of British Orienteering and/or the Scottish Orienteering Association.
- 3.2 Membership renewal fees should be paid annually by the start of each calendar year. Fees will be agreed annually at the Annual General Meeting. A new member joining on or after 1st November will be deemed to be fully paid up for the whole of the next calendar year.
- 3.3 All members will be deemed to accept the terms of the constitution and any bye-laws adopted by the club.

### 4. COMMITTEE

- 4.1 The Executive Committee will control the Club's affairs and will consist of a minimum of five members. These will include a Chairperson, a Secretary, a Treasurer and a minimum of two others.
- 4.2 In the event of a tied vote the Chairperson will have a casting vote.
- 4.3 Other specific members, if required, may be appointed at the yearly Annual General Meeting.
- 4.4 All appointed Officers of the Club will be honorary and elected annually at the AGM. If a post on the Committee becomes vacant through unforeseen circumstances, the Executive Committee has the power to appoint a replacement until the next AGM where the person has to be re-elected.
- 4.5 All Executive Members of the Committee will be paid up members of the Club.
- 4.6 The Committee has the right to negotiate on behalf of the Club.

### 5. GENERAL MEETINGS

- 5.1 The Annual General Meeting will be held within 15 months of the previous AGM.
- 5.2 The following business shall be transacted at the AGM:
  - i. Chairperson's Report
  - ii. Treasurer's Report
  - iii. Other Officials' Reports
  - iv. Election of Committee Members
  - v. Any changes to Club Fees
  - vi. Any changes to the Constitution and/or any other Club Business
- 5.3 An Extra-ordinary General Meeting (hereafter written as the EGM) can only be called if a written request is sent to the Secretary and is supported by six paid up members of the club or by a decision of two thirds majority of the elected members.
- 5.4 Notice of any General Meeting will be given to all club members at least fourteen days in advance.
- 5.5 Voting, (any paid up member of the Club over 16 is eligible to vote), with the exception of changes to the constitution, will be resolved by a simple majority of those present at a General Meeting. A quorum at any General Meeting will be five members.
- 5.6 Changes to the Constitution require a two-thirds majority of those eligible and present at the AGM or EGM. Proposals to change the Constitution, unless presented at the AGM, must be written, signed by two eligible members and submitted to the Secretary who will circulate the proposal, giving ten days for any objections or revisions, before calling a meeting in accordance with rule 5.4.

### 6. FINANCE AND ACCOUNTS

- 6.1 The financial Year of the Club will run from 6th April to 5th April.
- 6.2 The Honorary Treasurer shall be responsible for the preparation of the Annual Accounts of the Club.
- 6.3 All cheques drawn against the Club's funds shall be signed by the Treasurer and another nominated committee member. The authorised signatories must not be "connected" as defined by the Charities and Trustee Investment (Scotland) Act 2005.

### 7. BYE-LAWS

The Executive Committee (agreed by no fewer than five members) shall have the power to publish and enforce such Bye-Laws as it sees fit to benefit and control the activities of the Club.

### 8. DISSOLUTION

In the event of dissolution of the Club, any assets thereof shall not be in any way distributed amongst the members of the Club but transferred to the Scottish Orienteering Association for the purpose of carrying on the development of the sport of Orienteering in Dumfries and Galloway.

#### Bye Laws

1. Any expenditure in excess of £350 in connection with an event, mapping project or other purchase of goods or services must be approved in advance by the Executive Committee (Chairperson, Secretary and Treasurer and no fewer than two other committee members). Details of such expenditure proposals and documentary evidence of approval will be lodged with the Treasurer. No club member may make any promise, written or implied, on behalf of the club to make payment in excess of £350 to a third party without such prior approval.

#### Declaration

It is hereby declared that this document represents a true and most up to date version of the Constitution of Solway Orienteers.

Chairperson: Tim O'Donnoghue Date: 20/1/2020

Secretary: John Date: 20/1/2020